

Date: 9<sup>th</sup> March 2016

Dear Student,

Hope this letter finds you in good health, positive & optimistic mindset. We convey our best wishes to you for sparkling performance in your exams and hope you must have derived maximum benefit from the academics at Aviral Classes.

You took a very mature decision by joining the Two Year Program here. Now it is equally important to pursue your studies in the right direction and under expert guidance of your gurus. We welcome you to enter into the second phase of course beginning 1<sup>st</sup> April, 2016. You will be delighted to experience many more innovations and improvements in our classes, infrastructure and entire academics, such as introduction of ABS (Aviral's Brainstorming Sheet) and AMS (Aviral's Meritorious Squad).

Your new Session will begin from 1<sup>st</sup> April 2016. Time Table and Schedule of Induction class will be available at [www.aviral.co.in](http://www.aviral.co.in) under Students zone- News update ([aviral.co.in/news-updates.html](http://aviral.co.in/news-updates.html)) after 15<sup>th</sup> March-2016.

Best Regards,

D.K. Mishra

Director

Email id- [info@aviral.ac.in](mailto:info@aviral.ac.in)

To,

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**Date:** -09/03/2016

**Subject: - Reminder for submission of fees**

Dear Mr. /Mrs. \_\_\_\_\_

This is to inform you that your ward's fee for the new session 2016-2017 will be due on 10<sup>th</sup> of March 2016. So please submit the Fee within 5 days from receiving this letter. Your due amount is Rs. \_\_\_\_\_ (you may contact to our accountant)

Please note that new batch allotment will be subject to clearing your dues. Kindly ignore if already paid.

(Accounts Department)

Note: In case of any clarification you may call at our account office, Monday to Saturday Between 10.00 am to 7.00 pm at this no.8392918553.